

RECORD OF PROCEEDING

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF:

BLUE LAKE METROPOLITAN DISTRICT NO. 3

HELD THURSDAY, JUNE 26, 2025, AT 12:00 PM

ADMINISTRATIVE ITEMS

The special meeting of the Board of Directors of the Blue Lake Metropolitan District No. 3, Weld County, Colorado was called to order on the day shown above by Joel Meggers in accordance with the laws of the State of Colorado. The following Directors were acting:

Joe Taylor, President
Barbara Mutagamba, Treasurer
Eric Sinclair, Secretary
Nicole Hill, Assistant Secretary

Absent was Director Megan Sinclair, whose absence was excused.

Also present was:

Joel Meggers, Kim Alex and Rhonda Bilek, Community Resource Services of Colorado, LLC
Dianne Miller, Miller Law pllc

CALL TO ORDER

A quorum of the Board was present, and the meeting was called to order at 12:05 p.m.

CONFLICTS OF INTEREST

There were none.

Mr. Meggers took a moment to introduce the management and legal counsel. Mr. Meggers explained the purpose of the Metropolitan District and the role the Board of Directors.

APPROVE AGENDA

Director Taylor moved to approve the agenda as presented. Upon second by Director Sinclair, a vote was taken, and the motion carried unanimously.

MINUTES

Mr. Meggers and Ms. Miller noted that the current Board was not present at the November meeting and that the current Board can approve the minutes as such. Director Taylor moved to approve the minutes of the District and Public meetings held on December 5, 2024; to be approved, however current Board of Director were not present at the meetings. Upon second by Director Sinclair, a vote was taken, and the motion carried unanimously.

PUBLIC COMMENT

There was none.

FINANCIAL ITEMS

- a. **Consider Approval of the 2024 Audit:** Mr. Meggers and Ms. Alex presented the 2024 audit to the Board. Mr. Meggers explained the debt and noted that the auditor is showing this as a clean audit with no issues. Ms. Alex noted a typo on page 19 of the audit where the year should be 2024. After questions and answers Director Taylor moved to approve the audit as presented. Upon second by Director Mutagamba, a vote was taken, and the motion carried unanimously.
- b. **Ratify and/or Approve Payment of Claims:** Mr. Meggers and Ms. Alex explained the ratification and current claims. Ms. Alex reviewed the current claims and the process in which the Board approves. Director Taylor moved to approve the current claims as presented. Upon second by Director Mutagamba, a vote was taken, and the motion carried unanimously.
- c. **Unaudited Financial Statements:** Mr. Meggers and Ms. Alex reviewed the current unaudited financial statements.
- d. **Determination of Signers for the In-Bank Signatures Cards:** After discussion it was determined by the Board that all Directors will receive the payables for review. The approval will require two signatures of which will be the President and Treasurer.
- e. **President and Treasurer will Need to be on the CBOC account:** Ms. Alex, the district accountant will update the account appropriately.

MANAGEMENT ITEMS

- a. **Ratify the Resignation Letter from Kacy Flemmons:** Ms. Miller explained that Mr. Flemmons resigned due to receiving 5 self-nomination forms during the election. Upon Motion by Director Taylor and seconded by Director Sinclair, a vote was taken, and the motion carried unanimously.

- b. **Determination of Director Positions:** After discussion the following Director Positions are:

President:	Joe Taylor
Treasurer:	Barbara Mutagamba
Secretary:	Eric Sinclair
Assistant Secretary	Nicole Hill
Assistant Secretary	Megan Sinclair

- c. **Consider Approval of the 2025 Amended Annual Administrative Resolution:** Ms. Miller explained the resolution to the Board. In determining the meeting date, Mr. Meggers suggested that financials be emailed to the Board quarterly and the Board can determine if a special meeting is necessary. After further discussion the Board determined that the next regular meeting will be on Friday, November 7, at noon. Mr. Meggers and Ms. Miller explained the budget process, public hearing and that the Board will receive the draft budget prior to the November meeting. Director Taylor moved to approve the Administrative Resolution as amended. Upon Second by Director Mutagamba, a vote was taken, and the motion carried unanimously.

OTHER BUSINESS

There was none.

ADJOURNMENT

Director Mutagamba moved to adjourn the meeting at 12:54 p.m. Upon a second by Director Taylor, a vote was taken, and the motion carried unanimously.

Respectfully submitted,

Signed by:


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Secretary for the Meeting